

CHARTER REVIEW COMMISSION

January 20, 2015

Meeting Minutes

Meeting of the Charter Commission began at 7:00 P.M.

Stephanie Federico, the Town Solicitor's assistant started the meeting by stating the commission's duty, which shall be to review the charter and recommend to the Town Council the amendments or revisions which it believes the Town Council should consider for presentation to the electors of the Town of Warren.

Our primary focus will be to review the charter, not the Town Ordinances. Issues that address the ordinance will be referenced when necessary.

According to Rhode Island's Open Government laws: Discussions of a public body via electronic communication is permitted **only** to schedule a meeting. All communications are to be communicated via the chairperson.

A motion was made by Andy Asselin with a second by Ely Barkett that Julie Blount be elected chairman of the Charter Commission. The vote on the motion was unanimous.

A motion was made by Andy Asselin with a second by Ely Barkett that Tara Thibaudeau be nominated as vice chair of the Charter Commission. The vote on the motion was unanimous.

After discussing the role of secretary and the importance of the task, a motion was made by Julie Blount with a second by Ely Barkett that Judy Fardig be nominated for secretary. The vote on the motion was unanimous.

A discussion followed that clarified the secretary's position as recording secretary, whose duty is to post the meetings and record the minutes. The role of corresponding secretary will be handled by Julie Blount with the assistance of Tara Thibaudeau. Their duty will be to prepare the agenda, draft the correspondence and prepare revisions of the charter.

It was determined that the Charter Commission members will meet every Monday at 7 p.m., pending approval from Charles Staton, Chairman of the Tree Commission. Judy Fardig is secretary and has a scheduling conflict, because they meet on Monday night.

Julie Blount will contact Julie Coelho to determine the location for our charter meetings.

A motion was made by Tara Thibadeau with a second by Darcy DaCosta for the meeting to adjourn. The vote was unanimous.

Meeting adjourned at 7:45 p.m.

Eight Commission members were in attendance. Bill Estrella was absent.